

**Course Syllabus**  
**ASC 1000**  
**ESL 1000**  
**International Student Academic Success (ISAS)**  
**Dixie State University of Utah**  
**Spring Semester 2015**

Amazing Instructors: **Carole Hulet and Joyce Meyer**

Office: **Student Activities Center 106**

ISS Office hours: *Please check appointment schedule*

Phone: Carole: **(435) 879-4689**

Joyce: **(435) 879-9249**

E-mail address: Carole: [cshulet@dixie.edu](mailto:cshulet@dixie.edu)

Appt. with Carole: [cactus.dixie.edu/cshulet](http://cactus.dixie.edu/cshulet)

Joyce: [jmeyer@dixie.edu](mailto:jmeyer@dixie.edu)

Appt. with Joyce: [cactus.dixie.edu/jmeyer](http://cactus.dixie.edu/jmeyer)

CRN, course time

and room number: ESL 27555/ ASC 27491      Friday 10:00 am-11:40 am NIB 136

ESL 27557/ ASC 27556      Friday 1:00 pm-2:40 pm NIB 136

**Successfully completing this course earns 1 elective general education (GE) credit.**

**Catalog Course Description**

ASC 1000 / ESL 1000 ISAS For international students. This course provides international students with the knowledge, attitudes, skills, and awareness needed to adapt to college life at Dixie State University. Topics include: US immigration compliance, cross-cultural adjustment, campus services, academic advisement, safety and emergency issues, academic success, and academic integrity. Prerequisite: Instructor permission. FA, SP

**Course Outcome**

ASC 1000 / ESL 1000 (ISAS) In order to promote the International Student Services mission, “International Student Academic Success” is specifically designed to help new international students navigate through their first academic semester at DSU and adapt to the higher education system in the U.S. Aligns with PLO 5.

### Required Materials

**Textbooks:** “Dixie State University Student Guide Book - How to Survive and Thrive at Dixie State University”

By Sarah Black (*DSU Bookstore*) (**SGB**)

“Succeeding as an International Student in the United States and Canada”

By Charles Lipson ISBN-13: 978-0-226-4879-2 (*DSU Bookstore*) (**SIS**)

**Supplies:** Be prepared with a notebook and folder so that you can take notes and keep handouts organized each week! Be sure you also have pencils and pens.

**Fees:** none

**CLASSROOM EXPECTATIONS:** It is the responsibility of an instructor to manage the classroom environment to ensure a good learning climate for all students. No cellphone use without instructor permission. This means not talking when the teacher is talking, following instructions, and speaking and acting respectfully to the professor and fellow students. If your behavior is disruptive, I will first let you know verbally that you are behaving inappropriately. If it continues, I will send you written notice that your behavior must change. As a last resort, I will drop you from the class. For more details, please see the disruptive behavior policy at: <http://www.dixie.edu/humanres/policy/sec3/334.html>

**ACADEMIC HONESTY:** I believe that most students are honest, and I don't want to punish everyone for the few that aren't. However, I will not tolerate cheating, and if I discover that it has occurred, a zero grade will be given for that assignment or exam and you will not be allowed to make it up. Repeated or aggravated offenses will result in failing the course.

Any time you take credit for work you did not do, you are cheating. This includes getting the answers to homework problems from someone else, copying information from a library or internet source and presenting it as if it were your own words (plagiarism), looking at someone else's answers on an exam, and asking someone who has already taken a test about what questions it contains.

I have tried to design assignments and exams to minimize the temptation to cheat, but it is not my job to prevent you from cheating. If you cheat and are not caught, it doesn't mean that you "beat the system." It means you violated the Student Code and forfeited your integrity, whether or not you are caught. You will pay the price, sooner or later. Having served on the committee that disciplines students for academic dishonesty, I can promise you that it is better to fail an assignment or even a class than to cheat and lose the chance to continue your education. (See “Student Code”

<http://library.dixie.edu/policies/studentcodesectionfour.pdf> page 8).

## Grades

Your grade will be assigned based your attendance, assignments and midterm and final exams.

### Attendance:

- Because this is an “experience” based course, **your attendance is most important!**
- If you need to be absent or miss class please contact instructor by formal email.
- Credit for attendance will be given based on your signature on the roll.

### Participation:

- Each week in class you will be asked to participate either in a class discussion or activity.
- Your participation will make the class more interesting and fun.
- Don't be shy, simply “speak-up” and contribute to what is going on around you!

### Assignments:

- Part of your grade in this class will be based on fulfilling short assignments before, during, and after class.
- These assignments are not intended as “busywork” just to give you something to do – each one will help you to become a successful International Student.
- All out of class assignments will be due the following **Thursday by 5:00 pm**. Some assignments can be turned in by email.
- Late assignments will not be accepted.

### Mid-term and Final Exams:

- A written midterm and final exam will be given. They will consist of short essay questions.

<b>Mid-term Grade</b>		<b>Final Grade</b>	
A	90% - 100%	A	90% - 100%
B	80% - 89%	B	80% - 89%
C	70% - 79%	C	70% - 79%
D	60% - 69%	D	60% - 69%
F	00% - 59%	F	00% - 59%

Note: A grade of “incomplete” will only be given in circumstances where a student has been doing well in the class, but has a difficulty such as serious illness during the last week or two of the semester.

## Other Useful Information

### Important dates to remember:

Jan 12	Classwork Starts
Jan 15	Last Day for Waitlist
Jan 16	Last Day to Add Without Signature
Jan 19	Martin Luther King Jr. Day
Jan 22	Drop/Audit Fee Begins (\$10 per class)
Jan 22	Residency Application Deadline
Jan 27	\$50 Late Registration/Payment Fee
Feb 2	Spring 2015 Associate's degree Graduation Application Deadline
Feb 2	Pell Grant Census
Feb 2	Last Day for Refund
Feb 2	Last Day to drop without receiving a "W" grade
Feb 4	Courses dropped for non-payment
Feb 6	Last Day to Add/Audit
Feb 16	President's Day
Mar 2	Summer 2015 Bachelor's degree Graduation Application Deadline
Mar 2	Mid-Term Grades Due
Mar 6	Last Day to Drop Individual Class
Mar 9-13	Spring Break
Mar 23	Fall Class schedule available online
Mar 23	Summer Registration open to Seniors (90+ credits)
Mar 24	Summer Registration open to Juniors (60+ credits)
Mar 25	Summer Registration open to Sophomores (30+ credits)
Mar 26	Summer Registration open to all students
Apr 1	Fall 2015 Bachelor's degree Graduation Application Deadline
Apr 10	Last Day for Complete Withdrawal
Apr 13	Fall Registration open to Seniors (90+ credits)
Apr 14	Fall Registration open to Juniors (60+ credits)
Apr 15	Fall Registration open to Sophomores (30+ credits)
Apr 16	Fall Registration open to all students
Apr 29	Classwork Ends
Apr 30	Reading Day
May 1	Final Exams
May 1	Associate's degree Graduation Deadline - Summer 2015
May 4-7	Final Exams
May 8	Commencement

### Final Exam Schedule

Friday, May 1, 2015 at 2:30 pm in NIB 136 (subject to change).

\*See the Academic Calendar on the DSU website for more information on block deadlines.

**Dmail:** Important class and university information will be sent to your Dmail account. This information includes your DSU bill, financial aid/scholarship notices, notification of dropped classes, reminders of important dates and events, and other information critical to your success in this class and at DSU. All DSU students are automatically assigned a Dmail account. If you don't know your user name and password, go to [www.dixie.edu](http://www.dixie.edu) and select "Dmail," for complete instructions. You will be held responsible for information sent to your Dmail email, so please check it often.

**University approved absences:** Dixie State University Policy explains in detail what needs to happen if you anticipate being absent from class because of a university-sponsored activity (athletic events, club activities, field trips for other classes, etc). Please read this information and follow the instructions carefully! The policy can be found at:  
<http://www.dixie.edu/humanres/policy/sec5/523.html>

**Disability Accommodations:** Students with medical, psychological, learning or other disabilities desiring reasonable academic adjustment, accommodations, or auxiliary aids to be successful in this class should contact the **Disability Resource Center** Coordinator (Baako Wahabu) for eligibility determination. Proper documentation of impairment is required in order to receive services or accommodations. DRC is located in the North Plaza Building. Visit or call 652-7516 to schedule appointment to discuss the process. DRC Coordinator determines eligibility for and authorizes the provision of services.

If you are not feeling well, go to the **DSU Health and Wellness Center** at 34 North 600 East. It is open from 8 – 5 Monday through Friday. For an appointment, call 435-652-7756. Most visits cost \$10 excluding tests.

**Classroom expectations:** It is the responsibility of an instructor to manage the classroom environment to ensure a good learning climate for all students. This means not talking when the professor is talking, following instructions, and speaking and acting respectfully to the professor and fellow students. For more details, please see the disruptive behavior policy at:  
<http://www.dixie.edu/humanres/policy/sec3/334.html>

**Academic integrity:** In order to ensure that the highest standards of academic conduct are promoted and supported at the University, students must adhere to generally accepted standards of academic honesty, including but not limited to, refraining from cheating, plagiarizing, falsification, misrepresentation, and/or inappropriately colluding or collaborating. The University shall consistently hold students accountable for instances of academic dishonesty and apply appropriate consequences. For more information, see the Student Academic Misconduct section of DSU policy at <http://dixie.edu/humanres/polstu.html>

**Campus resources:** Several campus resources are available to help you succeed. Check out the links for each one to get more information.

If you need help understanding the content of your courses, go to the **Tutoring Center** located on the 4th floor of the Holland Centennial Commons in Room 431. You can visit them online at <http://www.dixie.edu/tutoring/>

If you need help writing papers, essays, etc go to the **Writing Center** on the fourth floor of the Holland Centennial Commons in room 421. You can also visit them online at <http://dixiewritingcenter.com/>

If you need to use a **computer** to do schoolwork on campus, go to the Smith Computer Center or the Holland Centennial Commons on the second, mezzanine, or third floors.

If you are assigned to take a test in the **Testing Center**, go to the North Plaza. You can get information on their website at <http://www.dixie.edu/testing/>

The **Library** has all kinds of information and resources. Visit the Dixie State University Library on the 2<sup>nd</sup>, and 3<sup>rd</sup> floors of the Holland Centennial Commons, or go to the library website at library website at <http://library.dixie.edu/>

Go to: <http://new.dixie.edu/reg/faculty/?page=Syllabus> for additional facts about the semester.

### Schedule

<b>Week</b>	<b>Lesson Title</b>
Week 1:	In the Driver's Seat
Week 2:	Go to Class!
Week 3:	Adjust!
Week 4:	Setting Goals and Making Priorities
Week 5:	Be Safe!
Week 6:	Academic Integrity
Week 7:	Midterm Prep
Week 8:	Midterm
	Spring Break
Week 9:	FYI: Immigration
Week 10:	Know Your Style
Week 11:	Advisement & Registration
Week 12:	Advisement & Registration
Week 13:	Advisement & Registration
Week 14:	What Next?
Week 15:	Final Review
Week 16:	Final

**\*Schedule is subject to change. Students will be notified at least one week in advance.  
Please check your dmail.**